

# Enhanced Oil Recovery Commission



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### MINUTES

January 9, 2017 – 1:00 PM

Big Horn Room, Wyoming Technology Business Center  
Casper, Wyoming

#### **Commission Members Present:**

Tom Fitzsimmons, Chairman  
Aaron Otteman, Vice Chairman  
Matthew Fry, Representing Governor Matthew Mead (via Teleconference)  
Tom Drean, State Geologist  
Dave True, University of Wyoming Trustee  
Jimmy Goolsby  
Ron Baugh (via Teleconference)

#### **Commission Members Excused:**

Senator Eli Bebout

#### **Commission Staff Present:**

Eric Easton, Senior Assistant Attorney General  
Michael Armstrong, Attorney General's Office

#### **Enhanced Oil Recovery Institute Staff Present:**

Steve Carpenter, Director  
Rob Hurless, Deputy Director  
Charity Owens, Accounting Associate, Senior  
Chana Conley, Office Assistant, Senior  
Colleen Rippith, Receptionist

#### **University Of Wyoming Staff Present:**

Mark Northam, Director of the School of Energy Resources (via Teleconference)

### **I. Call to Order**

Chairman Fitzsimmons called the meeting to order at 12:58 PM. Roll call was taken and a quorum established.

### **II. Approval of Minutes**

**Motion:** Commissioner Goolsby moved to approve the minutes from September 12, 2016 Enhanced Oil Recovery Commission (EORC) meeting as published. Vice Chairman Otteman seconded. **Motion passed unanimously.**

**\*\* SER Director, Mark Northam entered the meeting at 1:03 PM. \*\***

### III. Financial Report

Deputy Director Hurless introduced Ms. Owens, the newly hired Accounting Associate, Senior for the Enhanced Oil Recovery Institute (EORI). Mr. Hurless presented the spending report for fiscal year 2017 through December of 2016.

**Action Item:** Deputy Director Hurless and members of EORI staff will present a report detailing one-time expenses for the Casper EORI Office and the expected ongoing expenses related to the Casper Office.

Mr. Hurless also reported balances on accounts not funded through the State of Wyoming. These accounts included sponsorships from private companies for events, unspent grant money, and equipment exchange funds.

**Action Item:** Director Carpenter and Deputy Director Hurless will inform the Joint Appropriations Committee (JAC) of these other accounts at the supplemental budget hearings.

Vice Chairman Otteman inquired about sponsorship money received for the cancelled 2016 EORI Conference, and had that money been returned to companies. Deputy Director Hurless informed the Commission that companies who made sponsorship donations for the 2016 conference were contacted and the money was returned.

**Action Item:** An official policy will be developed by EORI regarding funds given for specific event sponsorship and are not immediately utilized. The policy will be noted in writing to each future sponsor.

### IV. Reports and Updates

Director Carpenter informed the commission that Amol Bhavsar, Manager, Unconventional Resources left EORI at the end of 2016.

A candidate for the open position of Senior Geologist would be visiting EORI to make a presentation at the January staff meeting. Commissioners were invited to attend the presentation and meet the candidate. Chairman Fitzsimmons reminded the Commission, that while they could present opinions on candidates, the University of Wyoming would be the employer and make final hiring decisions.

Director Carpenter presented a draft PowerPoint presentation containing testimony to be presented to the JAC. Commissioner Dreaan shared a copy of a previous presentation made by the State Geological Survey as an example of what information the JAC requests from state agencies.

**\*\* SER Director, Mark Northam exited the meeting at 2:10 PM. \*\***

Commission members reviewed the EORI presentation and made recommendations for edits and revisions. Chairman Fitzsimmons recommended the presentation consist of no more than five PowerPoint slides. One group of slides relating to projects and how each related to previously established performance matrixes would be removed as they did not directly apply to the budget. The EORC stated the information was still important and asked a simplified table that listed projects and what performance matrixes they fulfilled should be presented to the EORC at the next meeting.

**Action Item:** Director Carpenter would create a table cross referencing projects with performance matrixes and present at the next EORC business meeting.

**\*\* Senior Assistant Attorney General Eric Easton entered the meeting at 2:41 PM. \*\***

**Action Item:** Director Carpenter and EORI staff would present a list of projects and prospects prioritized and current staff resources allocated to projects.

Deputy Director Hurless presented an update on the Kitty Field project. Commissioner Dreaan recommended that screening begin immediately to identify fields that were analogous to the Kitty Field.

**Action Item:** Director Carpenter and EORI staff would identify Wyoming oil fields that would benefit from the findings following the Kitty Field Project.

Director Carpenter announced the reformation of the EORI Technical Advisory Board (TAB). The updated TAB would have more members from industry and less of an academic focus compared to previous years. The first meeting of the new TAB would take place in Casper, Wyoming at the end of January, 2017. On February 2, 2017, a luncheon would be hosted by EORI where operators and other stakeholders would be able to meet with the new TAB and offer insight on how EORI can continue moving forward. Commissioners were invited to attend the meeting and luncheon.

No new business or open discussion was needed.

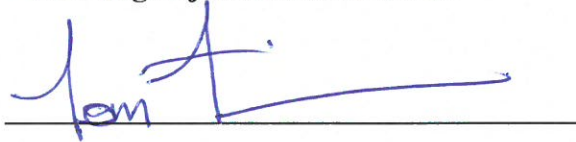
## **VIII. Future Meeting Dates**

The next EORC business meeting would take place on April 12, 2017 in Casper, Wyoming. Chairman Fitzsimmons requested the agenda for the meeting be developed and distributed at least a month in advance for more feedback opportunities from Commission members.

**IX. Adjourn**

**Motion:** Commissioner Dreaan moved to adjourn the meeting. Commissioner True seconded the motion. **Motion passed unanimously.**

**\*\*Meeting adjourned at 3:12 PM\*\***



Tom Fitzsimmons, Chairman